

BIBBYS FARM LIMITED
BIBBYS FARM SCOUT CAMPSITE AND ACTIVITY CENTRE

HEALTH AND SAFETY STATEMENT

Bibbys Farm Limited policy is to provide safe and healthy working conditions for Centre personnel and all users of its facilities.

1. The Safety Officer for Bibbys Farm Scout Campsite and Activity Centre (the Centre) is Mr. Norman Theaker.
2. Any Member of Personnel becoming aware of unsafe working practices, or unsafe equipment or working conditions should report this to the Safety Officer or, in any emergency, to the Duty Warden of the campsite.
3. The topic of "Health and Safety" will be on the agenda of meetings of the Sites Committee at least three times each calendar year.
4. The Centre by the nature of its environment and activities has a variety of potential dangers and risks not normally present in one workplace. The presence of quarries, trees, tree surgery equipment, open fires, pressure stoves, reservoirs, ponds, adventure courses, climbing towers / walls, water activity facilities (paddling, kayaking, rafting and sailing), vehicles, office and workshop tools and equipment: as well as the use of the sites by large numbers of young people, means that all centre personnel, instructors, voluntary helpers and users must be particularly vigilant and continually searching for safe working practices.
5. Particular but not exclusive dangers are:
 - (a.) Tractors, trailers, site machinery and other vehicles used by employees of Bibbys Farm Limited and / or by authorised centre personnel only
 - (b.) Reservoirs, ponds and quarries
 - (c.) Climbing Walls and / or Towers
 - (d.) Wood piles
 - (e.) Roofs of buildings
 - (f.) Adventure courses
 - (g.) Footbridge access across Motorway

Leaders of visiting groups must ensure that all their members are properly supervised at all times whilst on site since there is equipment on site some of which is provided for the members enjoyment and is dangerous if used unsupervised. Whilst the Centre Personnel will keep a look out for dangerous behaviour it is the visiting Leaders who are responsible for the safety and supervision of their members.

6. It is a requirement that all who use the Centre facilities act in a reasonable and proper way with regard to their personal behaviour, their care of the facilities, the conduct of activities, the duty of care, risk assessment and health and safety issues.
7. It is a further requirement that those who conduct activities have the appropriate training, expertise, accreditation, authorisation, and where appropriate, qualifications to do so.
8. NOTE – The Group leader must remain on the relevant site whilst his group is under instruction from Centre Personnel. He should have in his possession all documentation referring to names, addresses and home contact details of the Group under instruction.
9. CHILD PROTECTION MEASURES - It is the policy of The Scout Association to safeguard the welfare of all members and users of its premises by protecting them from physical, sexual, and emotional harm.

In order to meet these responsibilities, Bibbys Farm Limited require that users of its facilities sign below, undertaking that all adults in their party are deemed as suitable to work with young people by their own organisation and that any contravention of the Scout Association's Child Protection Code of Practice could lead to the Scout Association initiating its reporting and referral procedures.

NOTE: Making a signature of acceptance of the above requirements is an integral part of the booking form and a pre-requisite of anyone using the site or its facilities.

Read, accepted and signed on behalf of Userdate

Position in user's organization

Signed on behalf of Bibbys Farm Limited

One copy to be retained by user & one copy to be signed by user & returned with Booking Form.